

This annex describes how schools will recover from an emergency. The four most fundamental kinds of recovery are academic recovery, physical recovery, fiscal recovery, and psychological and emotional recovery.

The planning team should consider the following when developing its goals, objectives, and courses of action:

Academic Recovery

- When the school should be closed and reopened, and who has the authority to do so.
- What temporary space(s) the school may use if school buildings cannot be immediately reopened.
- How to provide alternate educational programming in the event that students cannot physically reconvene.

Physical Recovery

- How to document school assets, including physically accessible facilities, in case of damage.
- Which personnel have expert knowledge of the schools' assets, and how and where they will access records to verify current assets after disaster strikes.
- How the school will work with utility and insurance companies before an emergency to support a quicker recovery.

Fiscal Recovery

- How district leadership will be included (e.g., superintendent, chief business officer, personnel director, and risk manager).
- How staff will receive timely and factual information regarding returning to work.
- What sources the school may access for emergency relief funding.

Psychological and Emotional Recovery

- Who will serve as the team leader.
- Where counseling and psychological first aid will be provided.
- How teachers will create a calm and supportive environment for the students, share basic information about the incident, provide psychological first aid (if trained), and identify students and staff who may need immediate crisis counseling.
- Who will provide trained counselors.
- How to address the immediate, short-, and long-term counseling needs of students, staff, and families.
- How to handle commemorations, memorial activities, or permanent markers and/or memorial structures (if any will be allowed). This includes concerns such as when a commemoration site will be closed, what will be done with notes and tributes, and how students will be informed in advance.
- How memorial activities will strike a balance among honoring the loss, resuming school and class routines and schedules, and maintaining hope for the future.
- How the Public Health, Medical and Mental Health annex will inform the actions and plans of the Recovery annex.